

## **CARL SANDBURG COLLEGE**

Regular Meeting Minutes  
(533<sup>rd</sup> Meeting)

February 22, 2001

**CALL TO ORDER:** The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, 2400 Tom L. Wilson Boulevard, Galesburg, Illinois, on Thursday, February 22, 2001, at 7:00 p.m.

**ROLL CALL:**

Present: Mr. John T. Huston, Vice Chairperson  
Mr. Thomas H. Colclasure, Secretary  
Dr. D. Wayne Green  
Mr. John A. Kraus  
Ms. Nancy L. Youngquist  
Mr. John Roberson, Student Representative

Absent: Mr. Bruce A. Lauerman, Chairperson  
Ms. Gayla J. Pacheco

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter Ms. Lorraine Crawford, Ms. Robin DeMott, Ms. Carol Gronewold, Ms. Jill Johnson, Mr. David Kellogg, Ms. Carol Kreider, Mr. Wes Martin, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Lora Powell, Mr. Thomas Schmidt, Mr. Samuel Sudhakar, Ms. Shelle Summers, Ms. Julie VanFleet, and Mr. Mike Walters. Faculty: Ms. Jan Lundeen, Faculty Representative, Mr. Tim Smith, and Mr. Larry Wright. Others: Ms. Cathy Lagnese, Staff Representative, Mr. Steve Alfaro, Mr. Tom West, and representatives of the media.

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Consent/Non-Personnel  
Agenda:

Dr. D. Wayne Green moved and Mr. John Kraus seconded approval of the following items under the Consent Agenda/Non-Personnel Agenda:

- minutes of January 25, 2001, Meeting of the Board.
- bills for the month of January 2001.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

Consent/Personnel Agenda: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded the following items under the Consent/Personnel Agenda:

- resignation of Mr. John Cofield effective June 30, 2001.
- re-employed the following non-tenured faculty for the 2001-2002 academic year: Carrie Hawkinson, Carol Petersen, Vickie Culbertson, Susan Johnson, Tim Pahel, James Sanders, Cynthia Johnson, Jeanine Gothard, Vicki McMullin, Barb Kirchgessner, Michael Paris, Keith Williams, Jodi McGivern, Lauri Wiechmann, Michael Green, Matthew Hanson, Gary Judy, and Gayla Holmes.
- granted the following faculty tenure effective for the 2001-2002 academic year: Jeff Stephenson, Timothy Smith, and Donald Ulm.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

Financial Reports:

Ms. Nancy Youngquist moved and Dr. D. Wayne Green seconded that the minutes reflect receipt of the financial reports.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

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Computer Networking  
Specialist Associate in  
Applied Science Degree:

Mr. John Kraus moved and Ms. Gayla Pacheco seconded the approval of an Associate in Applied Science Degree Program entitled Computer Networking Specialist for submission to the Illinois Community College Board and Illinois Board of Higher Education for approval.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

President’s Report:

Dr. Donald Crist said that the Illinois Community College Board will be meeting on the College campus March 15 & 16, 2001. Dr. Crist stated he believed this was the first time the Board has met at Carl Sandburg College. The meeting will take place the morning of March 16<sup>th</sup> in the LRC. Dr. Crist stated that there will be a Special Board of Trustees Meeting on April 9, 2001, to canvass election votes and there will be one other Action Item on the Agenda that night. Dr. Crist stated that the new equipment at the Educational Technology Center has been installed and implemented. Possibly we could arrange a tour of the ETC in the near future or possibly have a board meeting at the ETC with a tour to follow. Lastly, Dr. Crist stated that the College was honored with a visit from U.S. Senator Peter Fitzgerald.

Dean of Technology  
Services:

Mr. Samuel Sudhakar said that the College has expanded the online services available to our students and has renamed “Online Registration” to “Student Services Online.” Now students can not only register for classes, add/drop and pay their fees online, they can also view their transcripts online and update their e-mail address and PIN. The College is moving towards offering all student services online. Sudhakar stated that we have a new intern in IT Services. His name is David Reed and he is a second year CIS major at CSC. Reed is working in the area of Research and Development in Instructional Technology.

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- Director of CABI: Ms. Diana Billeter said that the last new equipment is being installed this week and this is the end of the State Grant money. Billeter has a tour group visiting the ETC tomorrow from Centralia. They are looking to something similar in their town as the ETC. Billeter learned from the ICCB on the Workforce Grant that six of the 39 who received the Grant have spent 45 percent or more of their grant money and the ETC is one of the six. Billeter only has \$12,000 left to spend before the end of June 2001.
- Director of Educational Program at HC Hill: Mr. Wes Martin introduced Mr. David Kellogg as the new Director at Henry C. Hill Correctional Center.
- Coordinator of Maintenance Services: Mr. Steve Alfaro reported on Versar, Inc. and the asbestos removal at 201-209 East Main Street, Galesburg. The removal is right on schedule and going well. The removal should be completed by March 2.
- Vice President of Instruction: Mr. Larry Benne wished Mr. Wes Martin well in his retirement.
- Vice President of Student Services: Mr. Steve Norton said that on March 9<sup>th</sup> the College will hold a Career Fair with over 40 employers present. Approximately 550 to 650 junior and senior high school students will attend. Norton would like to invite everyone to a double-header basketball regional tournament that will be held at the College on Tuesday, February 27<sup>th</sup>.
- Vice President of Business Services: Mr. Thomas Schmidt reported on upcoming projects. Schmidt distributed a sheet on Capital Projects Schedule and their target dates for completion. Schmidt also stated that the board should consider a tour of the copy center at the College before next month's meeting. Schmidt stated we have installed state-of-the-art new electronic equipment that is of a digital platform.

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Faculty Representative: Ms. Jan Lundeen said that the Nursing Department recently had their NLNAC Site Visit. The Site Visitors recommended the College for Accreditation from the NLNAC. The second step is that the Site Visitors submit their recommendation and then the NLNAC must make the final judgment.

ICCTA Representative: Mr. John Huston said that that a contingent from the College recently went to Washington DC for the ACCT Conference. The group consisted of: Dr. D. Wayne Green, Mr. Tom Colclasure, Mr. John Huston, Mr. John Roberson, Mr. Tom Schmidt, Mr. Larry Benne, and Dr. Don Crist. While in DC, they met with Evan's and Fitzgerald's people. Huston believes that their visit with Fitzgerald's people was a direct result of the Senator visiting the campus today. Huston stated it was time well spent in DC and we have a good working relationship with Fitzgerald's office. Huston stated that next ICCTA Meeting will be March 10, 2001, at the Radisson O'Hare. This will be a one-day meeting.

EXECUTIVE SESSION

7:25 p.m.:

Ms. Nancy Youngquist moved and Mr. Tom Colclasure seconded a request for an Executive Session for the purpose of discussing the purchase or lease of real property for the use of the public body and the employment, performance, or dismissal of specific employees of the public body.

MOTION:

Voice vote – motion carried.

RECONVENE

8:20 p.m.:

Mr. John Kraus moved and Ms. Nancy Youngquist seconded to reconvene the Regular Meeting of the Board at 8:20 p.m.

MOTION:

Voice vote – motion carried.

Present:

Mr. Bruce A. Lauerman

RESOLUTION-

Notice of Non-Renewal  
of a Faculty Member:

Dr. D. Wayne Green moved and Mr. Bruce Lauerman seconded the resolution for authorization of Notice of Non-Renewal of Mr. Ronald Bombliss, a Non-Tenured Faculty Member.

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MOTION: On roll call vote, six members voted “Yea”; none voted “Nay.”  
Motion carried. Faculty Representative voted-“Yea”; Staff  
Representative voted-“Yea”; Student Representative voted-“Yea.”

ADJOURNMENT  
8:26 p.m.:

Mr. John Huston moved and Dr. D. Wayne Green seconded that  
the meeting be adjourned to the next regular meeting of the Board  
or to the call of the Chairperson.

MOTION: Voice vote – motion carried.